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1428 Kings Highway
Swedesboro, NJ 08085

pmisojay.com
856-686-5900

Architectural Request Form

The Preserve at Little Mill Homeowners Association

Date: 8/29/2025

Name of Applicant: Mark McKenna

Address: 11 Milford Dr, Marlton, NJ 08053

Telephone: [REDACTED]

Email: [REDACTED]

ALLOW A MINIMUM OF 48 HOURS FORM RECEIPT OF THE PAPEROWRK TO APPROVAL

Include a description of the project (THE "PROJECT"), including height, width, length, size, shape, color, materials, and location of the proposed improvements. Photographs or sketches or similarly completed projects will aid in the consideration. If the alteration affects the existing drainage pattern, a proposed revised drainage pattern must be included. Oral requests will not be considered.

Install Pool on back right corner of property.

Please see attached Grading Plan and the 3D Design of the project.

Please provide and attach the following:

1. Name, address, and phone number for any contractor and/or landscape architect (if applicable) in charge of each aspect of the project. Name of the person who is handling project and will be onsite
2. Provide W-9 and proof of insurance (Certificate of Insurance) for all contractors who will work on the Project. Provide permits when required. Name The Preserve at Little Mill Homeowners Association, 1428 Kings Highway, Swedesboro, NJ 08085 as additional insured.
3. Provide professional plan drawings for the project from the architect and/or general contractor not less than 8 1/2" by 11" if required.
4. This Request shall be deemed incomplete and will not be ruled upon until all requested information is provided to the Executive Board.
5. Scheduled start date 10/20/25 (approximate)
6. Estimated completion date 5/15/2026



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THIS PAGE DEFINES THE OFFICIAL AGREEMENT AND DECISION
OF THE APPLICANT AND BOARD OF DIRECTORS.
ARCHITECTURAL AGREEMENT AND BOARD DECISION

The undersigned hereby agrees to hold harmless and indemnify The Preserve at Little Mill Homeowners Association, Inc (the "Association"), the members of the Association's Executive Board (the "Board"), and SoJay Property Management (the "Property Management") against any and all damage and/or injury to the applicant or to any third party that may be caused by or otherwise result from the construction or completion of the Project. If the Project is approved by the Board, the applicant shall be solely responsible for compliance at all times with any and all conditions of approval imposed by the Board and with any and all federal, state or local laws, ordinances, regulations or resolutions applicable to the Project including, without limitation, obtaining necessary permits from each and every applicable government agency or department. Any approval of the Project by the Board is expressly conditioned upon the applicant securing all necessary permits and approvals including, without limitation, building permit and/or certificate of occupancy (as/when applicable). The applicant hereby also agrees to indemnify and hold harmless the Association, the Board and SoJay, LLC from and against any fines or penalties assessed or imposed against any one or more of them by a federal, state or local municipality due to applicant's failure or refusal to secure in a timely manner and maintain consistently at all times any and all such permits and/or approvals required for the Project.

Signature of applicant:

8 / 29 / 2025

Date

Signature of applicant:

Date

OFFICIAL OFFICE RESPONSE

Request for approval of project is DENIED.

Request for approval of project is GRANTED. BOB and Tim approved through text

Request for approval of project is GRANTED w/ following conditions [in addition to permits/approvals set forth below]:

EXECUTIVE BOARD APPROVAL:

Authorized Signature: Kathleen Mulholland 9/9/25