



TRIPLE A SUMMER CAMP
MEMORIAL SPORTS COMPLEX (BLUE BARN)
1004 TUCKERTON ROAD 856-985-2762

POLICIES AND PROCEDURES

GOALS AND OBJECTIVES

Triple A provides a safe, healthy and fun recreational experience for children. Working parents can feel confident that children are occupied by supervised activities in a relaxed social setting. Triple A Summer camp is designed to foster self esteem and build confidence. Creativity is encouraged in all arts, academics and athletics. Teamwork and self-control are stressed as vital parts of success.

AGES OF CHILDREN

Children entering 1st – 11th grades are eligible for summer camp. Older students, 9th-11th grades, are eligible for our Counselor in Training program (CIT).

PAYMENT

Camp is to be paid in full before the start of camp due by June 24, 2024. You can also make payments any time before the date deadlines. A credit card number is required and is to be used in the event we need to clear your balance on your account. Camp cannot be paid for on a weekly basis in advance. No matter what your chosen method of payment is: cash, check, or credit card, we will use the credit card number you provide in the event a balance exists when camp begins. Your credit card information will be held on file until your balance is paid off. If your balance is not paid by the start of camp, your child will not be allowed to enter camp until paid in full.

COUNSELOR IN TRAINING PROGRAM (CIT)

The goal of the CIT program is to develop skills in teens through mental, physical, emotional and social experiences so they may acquire the tools to possibly become a camp staff member when eligible. The CITs are assigned to specific groups where they assist the counselors. Assignments will change to enhance the experience and may also be adjusted at the discretion of the counselor or CIT. There is a reduced weekly rate for the Counselor in Training program.

Requirements:

- Must have completed eighth grade
- CITs must attend at least three (3) weeks of camp to be eligible.

HOURS OF OPERATION

Triple A Summer Camp operates from 8am to 6pm, Monday through Friday. Early drop off at 7am, is available for an additional fee of \$15 per week.

DROP OFF

Campers may be dropped off at any time during camp hours. Campers must be signed in each day by Parent/Guardian. Triple A Camp attendants will be at front desk to welcome each camper. Do not leave your camper with anyone other than a camp staff member.

PICK UP

Your child's safety is our utmost concern. Our Triple A Camp maintains a strict policy regarding who is authorized to pick up your child. Campers may be picked up at any time during camp hours ONLY by persons whom have been designated on the emergency form. If a child is being picked up by anyone other than the designated individuals, the camp must be notified in writing when the camper is signed in. Identification must be presented to a camp staff member before camper is released. Camp closes promptly at 6pm. This will be strictly enforced. If your child is not picked up by the required time, the following fees will apply:

6:00pm-6:15pm \$20 fine

6:15pm-6:30pm \$30 fine

At 6:30pm Evesham Township Police will be contacted and the child will be placed into their custody.

SCHEDULE CHANGES

The staff at Triple A camp understands that schedules change as summer progresses. To accommodate the needs of our campers and their family obligations the changing and canceling of weeks previously selected is permitted, however, Triple A Summer Camp officials require proper notification and payment before any changes are applied.

To add a week, notification and payment must be made 1 week prior to the desired week of attendance. To cancel a week, notification must be made 1 week prior to the week that was scheduled. TRIPS ARE NON-REFUNDABLE and the availability of a new week trip might not be available. A \$25 administration fee will be charged for cancellations once camp begins

TRANSPORTATION

Transportation to and from camp on a daily basis is the responsibility of the camper's parent/guardian. Triple A will provide transportation to and from the camp for field trips.

CAMP ATTIRE

Camp shirts will be given out to wear for field trips. Campers should wear sturdy and comfortable shoes/sneakers. Flip flops/sandals are not permitted. Sunscreen is advisable as many activities are taking place outdoors. . Please clearly label all articles with your child's name. There is a Lost & Found area within the office area. Cell phones, iPods and similar are NOT permitted. The camp will not be responsible for items that are not to be in camp.

TRIPS

Weekly trips are typically scheduled for Wednesdays. All campers participating in a trip must be enrolled as a camper that same week. The camper must wear their camp shirt on trip days, as well. Trips are scheduled in advance and space is limited, nor are trips transferable to another camper. Should the camp find it necessary to cancel any trip you will be refunded.

MEDICATION

An original doctor's note must be submitted to the camp nurse's office, along with a parent/guardian note, indicating specific time(s) and dosage(s) of any medications to be administered. All medications must be submitted in its original container and will be administered by the camp nurse. Camper may not attend camp until all notes and medication are given to our camp nurse.

LUNCH PROGRAM

Lunch is provided in the cost of camp. The weekly menu is listed on the board at front office. If preferred, campers may bring his/her own lunch. Parents may send a snack if desired.

MEDIA RELEASE

By enrolling your child in Triple A Summer Camp you authorize Evesham Township to photograph and/or videotape your child for publicity purposes (including visits from news media, photos on our website and photos on our Facebook page).

DISCRIMINATION

Triple A Summer Camp does not discriminate based on race, creed, color, ethnicity, national origin or sex. Please be advised that Triple A is mandated to report all suspected and visual signs of child abuse or neglect to the Department of Social Services.

INCLUSION

If your child has a special need(s), you are required to contact our Recreation Department (856-983-0222 ext. 6101) or email Jonesr@evesham-nj.gov at least two weeks prior to the start of camp to explain any special requirements. Triple A Camp will make every possible attempt to accommodate your child however there may be circumstances which prohibit staff from effectively supervising your child. We want all children to have a fun camp experience. If staff is unable to accommodate your child's needs, you will be advised immediately.

MISCONDUCT/DISCIPLINE

A fun experience and safety are only possible when there are behavior guidelines. Campers are expected to show respect for fellow campers, counselors, staff and property. Disruptive behavior is not acceptable. If a camper does not observe the expected guidelines, the camp staff will discuss an appropriate plan of action which may include any/all of the following actions:

-verbal warning, time out from an activity, short term suspension, expulsion.

MEDICAL EMERGENCY PROTOCOL

In the event of a medical emergency, the situation is assessed by the camp nurse. If a medical emergency situation is determined, the nurse will contact the emergency responders and will contact the child's parent/guardian, immediately. An incident report and nurse's log is completed and immediately submitted to the camp site supervisor who informs the camp director. If the incident is not threatening, an incident report is completed and submitted to the site supervisor and the camp director. A written "Nurse-a-Gram" form is completed and given to the child's parent/guardian when the child is picked up.

CANCELLATIONS/REFUNDS

There is a \$25 processing fee for all cancellations once camp begins. Cancellations must be made at least one week prior to the week being cancelled.

If you have any questions or concerns, please contact Ryan Jones at (856)-780-0488 or via email: jonesr@evesham-nj.gov