



# Township of Evesham

Mayor Jaclyn Veasy - Councilwoman Heather Cooper - Councilwoman Patricia Hansen - Councilwoman Ginamarie Espinoza - Councilman Eddie Freeman III

984 Tuckerton Road • Marlton • NJ 08053 • 856-983-2900 • www.evesham-nj.org

Township Manager – Robert Corrales  
Township Clerk – Mary Lou Bergh

## Department of Recreation & Open Space Facility Use Permit Application (Please Print or Type)

Facility Requested (Park): \_\_\_\_\_ Location/Area/Field: \_\_\_\_\_

Day(s): \_\_\_\_\_ Date(s): \_\_\_\_\_ Time(s): \_\_\_\_\_

If your schedule is flexible, please indicate your requirements in general terms – i.e. two night per week, any night from 5:00pm to 8:00pm, etc.

Name of Applicant Group: \_\_\_\_\_

Name of Representative: \_\_\_\_\_ Relationship to Group: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Name of Alternate Representative: \_\_\_\_\_ Relationship to Group: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Purpose of Event/Activity: Athletic Event: \_\_\_\_\_ Other: \_\_\_\_\_  
Type of Sport Concession/Signs/Public Address Systems

# of Participants: \_\_\_\_\_ Age Range: \_\_\_\_\_ # of Evesham Residents: \_\_\_\_\_ # of Spectators: \_\_\_\_\_

### All Applicants Must:

- submit a Certificate of Insurance as proof of one million dollars (\$1,000,000) general liability insurance with the Township of Evesham as the Certificate Holder and additional insured or sign an Indemnification and Waiver (attachment A);
- provide proof of background check completion (For Trainers)
- submit a roster listing all participants and their home addresses;
- and submit appropriate security deposit (see reverse) and agree to reimburse Evesham Township if damages and/or clean up costs exceed the amount paid. Evesham Township reserves the right to bill, sue, or take any measures necessary to collect any sums for the additional clean-up and/or damages to the property which exceeds the amount paid and/or deposited.

**MAIL APPLICATION TO:** Indian Spring Golf Course, 115 S. Elmwood Rd, Marlton, NJ 08053. Attn: Stephanie Morze

**QUESTIONS:** Please contact Stephanie Morze at [morzes@evesham-nj.gov](mailto:morzes@evesham-nj.gov)

On behalf of this group, we understand all procedures associated with this request and accept the legal and financial responsibilities involved in the use of Evesham Township facilities.

\_\_\_\_\_  
Signature – Authorized Applicant Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature – Authorized Applicant Alternative Representative

\_\_\_\_\_  
Date

This request is approved (please note any exceptions or corrections that may have been made). A copy of this approved permit should be at the facility and presented to Township Officials upon request.

## Authorized by the Township of Evesham

Permit Number: \_\_\_\_\_ Date: \_\_\_\_\_

Signature & Title – Authorized Evesham Township Representative



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Fee Charged: \$ \_\_\_\_\_ Check #: \_\_\_\_\_ Deposit Paid: \$ \_\_\_\_\_ Check #: \_\_\_\_\_

## Department of Recreation & Open Space Facility Use Permit Application (Please Print or Type)

The undersigned representatives of the requesting applicant understand and agree to the following:

1. Activity(ies) will begin and end within the approved time frame.
2. Security deposits are required. Applicant will be charged \$200 for a one-time usage and \$500 for multiple uses.
3. All fees are to be paid in full at least one week prior to the first date. Any overpayment will be refunded at the end of permit term.
4. All debris resulting from the approved activity will be picked up and deposited at the designated disposal location(s).
5. Specific and sufficient adults will be assigned the sole responsibility of providing security and deterring vandalism.
6. Evesham Township may require the applicant to secure sufficient police protection depending on the type of activity and the anticipated number of participants and/or spectators.
7. Noise must be kept to a minimum so as not to disturb others utilizing the facility and residents within the area.
8. Parking is allowed in designated areas only. Please be considerate of residents who live adjacent to park areas; as parking is strictly prohibited on their private property and will result in fines levied by the Police Department.
9. All problems encountered with the facility will be made known to the Evesham Township Department of Recreation within 24 hours of the conclusion of the activity.
10. **ALCHOLIC BEVERAGES ARE NOT TO BE DISPENSED AND/OR CONSUMED WITHIN ANY FACILITY/FIELD.**
11. No food or drink is permitted in the court area of the Recreation Center during activities.
12. During inclement weather, no facility will be illuminated.
13. Evesham Township will require the applicant to provide remuneration to Evesham Township for damages to the facility and/or repairs/replacement of damaged equipment.
14. Violations of any of the above may result in the cancellation of the permit and/or the denial of future requests.
15. **Code of the Township of Evesham: Chapter 110; Section 3**  
2. Evesham Township reserves the right to prohibit, rescind or change the use of facilities, regardless of prior approval for use. Whenever practicable, reasonable notice will be provided.

\_\_\_\_\_  
Signature – Authorized Applicant Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature – Authorized Applicant Alternative Representative

\_\_\_\_\_  
Date



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## Department of Recreation & Open Space

### Facility Use Permit Application

(Please Print or Type)

#### Attachment A

Name of Group: \_\_\_\_\_

Facility Requested: \_\_\_\_\_

This permit is issued to the applicant listed above for the purpose of conducting the specified event at the designated Evesham Township facility. In accepting this permit, the applicants (for itself, its members and invitees) accepts and assumes the risk of all conditions existing in the area covered by this permit and approaches thereto and agrees to hold harmless the Township of Evesham and its employees from all risks, liability, injury, damage, and loss to all persons and property arising out of or resulting from any use of or presence within the areas covered by this permit; and also agrees to waive and relinquish all claims and cause and causes of action of every kind; and agrees to indemnify Evesham Township for the defense of any such claim or action; whether the liability, or loss or damage is caused by, or arise out of negligence of the Township of Evesham or any of the agents, employees or otherwise. We further agree to reimburse the Township of Evesham for any and all expenses, attorney fees or other incurred in the enforcement of this waiver and indemnification.

\_\_\_\_\_  
Signature – Authorized Applicant Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature – Authorized Applicant Alternative Representative

\_\_\_\_\_  
Date