



## **Escrow Return (Closeout) Procedure**

Planning Board (PB), Zoning Board of Adjustment (ZBA); Grading Plan Review  
& Inspections

- A. The **applicant** shall send written notice requesting the escrow account be closed (the letter should include property address; block and lot; and associated Planning or Zoning Board of Adjustment application number (Examples: PB20-01; ZB19-14.01; G20-1) by certified mail to the following:
- 1) Finance Office Director with copy to Community Development Director & Board (PB or ZBA) professionals completing review of the application or Inspection.
  - 2) After receipt of written certified notice, the Board professional/s will render a final bill to the CFO within thirty (30) days, and shall send a copy simultaneously to the applicant.
  - 3) The CFO will render a written final accounting to the applicant on the uses to which the deposit was put within forty-five (45) days of receipt of the final bill.
  - 4) Balances remaining in the deposit or escrow account, including interest in accordance with 40:55D-53.1, will be refunded to the applicant along with the final accounting.
- B. Mailing addresses for certified mailing are as follows:

### **Evesham Township**

Chief Financial Officer  
984 Tuckerton Road  
Marlton, NJ 08053

### **Municipal Engineer; Inspections**

RVE HQ  
2059 Springdale Road  
Cherry Hill, NJ 08003

### **Planning Board Professionals**

#### **Engineer & Traffic Eng.**

Environmental Resolutions, Inc.  
815 E. Gate Drive Ste. 103  
Mt. Laurel, NJ 08054

#### **Planner**

Taylor Design Group, Inc.  
131 Hartford Rd.  
Mt. Laurel, NJ 08054

#### **Solicitor**

Ron Cucchiaro, Esq.  
331 Newman Springs Rd. Bldg 1, S#136  
Red Bank, NJ 07701

#### **Environmental Engineer**

CME Associates  
3759 US Highway 1 South  
Monmouth Junction, NJ 08852

### **Zoning Board Professionals**

#### **Engineer & Traffic Eng.**

Environmental Resolutions, Inc.  
815 E. Gate Drive Ste. 103  
Mt. Laurel, NJ 08054

#### **Solicitor**

Zeller & Wieliczko, LLP  
120 Haddontowne Court  
Cherry Hill, NJ 08034

#### **Environmental Engineer**

CME Associates  
3759 US Highway 1 South  
Monmouth Junction, NJ 08852

#### **Planner**

Alaimo Group  
200 High Street  
Mount Holly, NJ 08060