

Application for Certified Copy of Vital Record
(non-genealogical)

Non-Genealogical Records include:

- births occurring within the last 80 years or if the individual is still living
- marriages occurring within the last 50 years
- deaths occurring within the last 40 years
- all civil union and domestic partnership records

Certified Copies of a Vital Record:

Include the raised seal of the office issuing the record and are always issued on State of New Jersey safety paper. Certified copies may be used to establish identity and are legal documents.

Per State Statute, applications for a certified copy of a non-genealogical record require the applicant to provide the following :

- 1) A completed application for certified copy of vital record
- 2) Valid proof of identity – (three permissible “options” only)
 - a) A valid photo driver’s license (or photo non-driver’s license) with current address
 - b) **OR** a valid driver’s license without photo and (1) alternate form of ID** with current address
 - c) **OR** two (2) alternate forms of ID** – one of which must show the current address

****Alternate forms of ID are:** vehicle registration, vehicle insurance card, voter registration, US/foreign passport, permanent resident card (green card), Immigrant Visa, Federal/State ID, County ID, School ID, utility bill (dated within previous 90 days), bank statement (dated within previous 90 days), or W-2 for current or previous year.

- 3) Marriage Certificate, if name was changed due to marriage
- 4) Proof that establishes you are:
 - the subject of the record;
 - the subject’s parent, legal guardian or legal representative;
 - the subject’s spouse/civil union partner, domestic partner, child, grandchild or sibling, if of legal age;
 - a state or federal agency for official purposes;
 - requesting pursuant to a court order
- 5) Payment of the fee

Please complete Application for Certified Copy of Vital Record form and forward with self-addressed stamped envelope, correct payment, and copy(s) of valid proof of identity documentation to:

Township of Evesham Registrar of Vital Statistics
984 Tuckerton Road
Marlton, New Jersey 08053

Should you have any questions, please feel free to call us at (856) 988-4429

