



ADDENDUM NO. 2  
OCTOBER 14, 2026

ADDENDUM  
TO ALL BIDDERS FOR CONTRACT  
MUNICIPAL BUILDING HVAC IMPROVEMENTS  
PROJECT NUMBER 03-13-T-293  
TOWNSHIP OF EVESHAM  
BURLINGTON COUNTY, NEW JERSEY

You are hereby notified in accordance with the paragraph entitled “Addenda, Bid Specification Challenges and Interpretations” of the above captioned project that the following has been issued to clarify the meaning of the specifications and the conditions and specifications set forth in said addendum are to be considered as binding as if the same was set forth in the original contract documents.

The following revisions, corrections and/or clarifications are hereby made to the contract plans and/or specifications:

1. A non-mandatory pre-bid meeting was held on Thursday, October 8, 2026, at 10:00 A.M. EST at the Municipal Building, 984 Tuckerton Road, Marlton, New Jersey 08053, in Conference Room B, #208. A copy of the sign-in sheet from this meeting (1 sheet) and pre-bid meeting minutes (1 sheet) have been included with this addendum.
2. The location, date and time of the Bid Opening for this project have not been changed.

Q: For the 110T Chiller Rental, please specify what ratio the glycol system requires?

A: The rental chiller shall operate with 100% water. The contractor shall provide all necessary freeze protection for the rental chiller at no additional cost to the Owner.

Q: Are the “Extra Materials” mentioned in the spec included in the \$50,000 allowance already? Or are they to be carried in addition to the allowance?

A: The extra materials in the specifications are not included in the allowance.

Q: Please confirm if structural steel for demo'd cooling tower is existing to remain or will be removed as talked about in the walk through?

A: As specified on drawing M-1.2, the structural support steel, spring isolators and steel support rails shall be demolished. The existing structural steel posts through the roof shall remain.

Q: How much room are in the ceilings to work in?

A: The bidding Contractor shall be responsible for arranging a site visit with the Owner to review any existing field conditions prior to submitting their bid.



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- Q: For the new chiller and temp one, please provide us with an approximate loop size to figure out how many gallons of water and glycol are needed.
- A: Calculation of the required water and glycol volume shall be the responsibility of the bidding Contractor.
- Q: Please confirm that sprinkler heads in chiller location will be marked prior to temp chiller placement and prior to moving for new chiller pad?
- A: The bidding Contractor shall be responsible for field verification of all existing conditions, including sprinkler piping, heads, etc. The Contractor shall be responsible for the relocation of any sprinkler piping, heads, etc. required by the demolition of the existing piping/equipment and the provision of new piping/equipment.

By signing this addendum, the undersigned hereby acknowledges receipt of this addendum and certifies that the submitted bid takes into account the provisions of this addenda, including any changes to the bid advertisement, specifications or bid documents.

\_\_\_\_\_  
Name of Bidder (print)

\_\_\_\_\_  
Name of Authorized Representative (print)

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date



**REMINGTON & VERNICK ENGINEERS**  
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**Pre-Bid Meeting  
Municipal Building HVAC Improvements  
Township of Evesham  
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October 8, 2026, 10:00 AM

**Meeting Minutes:**

1. Prospective bidders were reminded of the deadlines for submitting Requests for Information (RFIs) and the scheduled bid opening date.
2. Questions raised during the meeting that could not be answered immediately will be addressed through a formal addendum. Prospective bidders were reminded to acknowledge receipt of all issued addenda in their bid submissions.
3. The project scope and planned HVAC improvements were briefly reviewed.
4. A site walkthrough of the rooftop equipment and mechanical room was conducted.
5. The meeting adjourned at approximately 10:30 AM.

**Questions raised:**

Q - Is there glycol in the system? What percentage?

A - The contract drawings indicate a 35% propylene glycol/65% water solution for chilled-water medium between the new outdoor air cooled chiller and the new indoor heat exchanger. The existing building chilled water system operates with 100% water as its cooling medium.

Q - Do the building occupation restrictions apply to all crane lifts?

A - The building shall not be occupied during crane lifts for rooftop equipment. The restriction does not apply to ground equipment. Police department personnel may remain in the building during crane lifts. That portion of the building is not directly under the rooftop equipment or in the path of the crane lifts. The contractor shall make an effort to conduct crane lifts on the weekend or a holiday when the building is closed. The Township will coordinate with the library to ensure that portion of the building is either closed or evacuated during crane lifts.

Q - What are the equipment lead times?

A - At the time of design, lead times for the chiller were estimated to be 12 to 14 weeks. Lead times for the rooftop units were estimated to be 10 to 12 weeks. Prospective bidders are reminded that these times are subject to change.

Q - Is fencing required for the temporary chiller?

A - Provide an 8-foot-high temporary chain link fence around the temporary chiller and construction site. The fence shall be equipped with a lockable pedestrian gate.